



## Lease Application

Property # \_\_\_\_\_ Property Name \_\_\_\_\_

How did you hear about us? Ad \_\_\_\_\_ Sign \_\_\_\_\_ Website \_\_\_\_\_ Referred by \_\_\_\_\_

### APPLICANT INFORMATION

(Every occupant 18yrs & older must submit a separate application) (Hold letter and deposit must be included)

Name: \_\_\_\_\_  
(include maiden name or any other previously used names)

SSN #: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Home Phone #: \_\_\_\_\_

Work Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Vehicle Year, Make & Model \_\_\_\_\_

List Names, Ages, Relationships of all persons who will reside with you: \_\_\_\_\_

Pets: \_\_\_\_\_  
(Include Age, Breed, Size, Indoor/Outdoor, House Broken, Spayed/Neutered)

#### Have you ever:

Been evicted or requested to vacate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Been sued for damage to rental property? <input type="checkbox"/> Yes <input type="checkbox"/> No
Refused to pay rent? <input type="checkbox"/> Yes <input type="checkbox"/> No	Been arrested or convicted? <input type="checkbox"/> Yes <input type="checkbox"/> No
Had security deposit not returned? <input type="checkbox"/> Yes <input type="checkbox"/> No	Do you have any history of drug use Or offenses? <input type="checkbox"/> Yes <input type="checkbox"/> No
Broken a lease? <input type="checkbox"/> Yes <input type="checkbox"/> No	Ever declared Bankruptcy? <input type="checkbox"/> Yes <input type="checkbox"/> No

### EMERGENCY CONTACT

Name	Relationship	Home Phone	Work Phone	Cell Phone
1st _____				
2nd _____				

### RESIDENTIAL HISTORY

Current Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_

Landlord: \_\_\_\_\_ Phone: \_\_\_\_\_ Reason for Moving?: \_\_\_\_\_

Rent/Mortgage Amount: \_\_\_\_\_

Previous Address: \_\_\_\_\_ Zip: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Landlord: \_\_\_\_\_ Phone: \_\_\_\_\_ Reason for Moving?: \_\_\_\_\_

Rent/Mortgage Amount: \_\_\_\_\_

### EMPLOYMENT/INCOME HISTORY

(Proof of Income is REQUIRED)

Current Employer: \_\_\_\_\_ Supervisor's Name/Title \_\_\_\_\_

Phone: \_\_\_\_\_ Gross Monthly Income \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Employer's Address: \_\_\_\_\_

Previous Employer: \_\_\_\_\_ Supervisor's Name/Title \_\_\_\_\_

Phone: \_\_\_\_\_ Gross Monthly Income \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Employer's Address: \_\_\_\_\_

Other Monthly Income: Source: \_\_\_\_\_ Amount: \_\_\_\_\_

### CURRENT BANK REFERENCES

Bank Name: \_\_\_\_\_ Bank Phone #: \_\_\_\_\_ How Long? \_\_\_\_\_

Checking Acct. # & Bal. \_\_\_\_\_ Savings Acct. # & Bal. \_\_\_\_\_

Do you have money available to pay the security deposit and 1st month's rent in full?  Yes  No

APPLICANT SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_



## Lease Application

### **Non-refundable Application fee**

Applicant submits here with a non-refundable payment in the amount of **\$40.00** for Application fee. I/We hereby authorize Mountain Manager & Assoc. (Agent) to contact Credit Services, personal and credit references given herein, plus my/our employers to verify the information I have given. I/We also authorize Agent to report to credit service organizations any information relevant to my/our unsatisfied obligations to Agent or Landlord after I/We vacate the property. I/We also authorize Agent to share the information on this application and related verification data to anyone Agent feels is part of the qualifying process including the owner of the property. I/We acknowledge this application is the property of the Agent.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

### **Non-refundable Application fee**

I/We understand that Mountain Manager & Assoc. (Agent) is the agent and representative for the owner and will be paid a fee by the owner. I/We also understand that this property is being leased "AS IS" in its present condition. Any stipulations, changes or modifications which I require of the property or the lease term are written on the back of this application and signed by me/us. If any stipulations cannot be met, or an acceptable compromise agreed to by all parties, I understand that my pre-paid rent fee will be returned to me. \_\_\_\_\_ (Initial here if stipulations are listed on the back.)

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

### Property Hold Letter

I, \_\_\_\_\_ am paying a hold fee in the sum of \_\_\_\_\_ dollars (\$ \_\_\_\_\_) to have the property located at \_\_\_\_\_ held until my application is approved. If I am not approved, this amount will be refunded to me. Once approved this fee will be applied toward my security deposit. I agree that this hold fee will be forfeited if I/We cancel for any reason, or if I do not complete the lease agreement and/or pay the balance due as agreed.

I hereby acknowledge that Mountain Manager & Associates Inc. (defined as Agent for Owner) is the exclusive agent and representative of the Owner of this Rental Property and does not, in any respect, have any fiduciary or other agency responsibilities to Applicant. I also acknowledge that Agent for Owner orally advised me of their exclusive representation of Owner prior to execution to this Property Hold Agreement.

I further agree to pay the following, with certified funds, before I receive keys to the property.

\$ \_\_\_\_\_ 1<sup>st</sup> months rent  
Note: 2<sup>nd</sup> months prorated rent of \$ \_\_\_\_\_ is due \_\_\_\_\_.

\$ \_\_\_\_\_ Pet Deposit, of which \_\_\_\_\_

\$ \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_

\_\_\_\_\_